



High-Profile Information Technology Project Status Report

Department: Employee Trust Funds	
Project Name: Transformation, Integration, Modernization (TIM) – Data Integrity (DI)	
Business Sponsor: Robert Conlin	
Date of Report: 09/01/17	Reporting for Quarter: 9/1/2017
Project Start Date: Jan., 2013	Planned Implementation Date: 2019
Estimated Project Cost: \$2.95M	Amount Provided Through Master Lease: Most

Project Description – Enter a brief description of the project, including the business case for it and its major deliverables.

ETF is replacing all of its legacy, custom-built line-of-business computer applications with a single, highly-integrated system from Vitech Systems Group. In preparation for this new system installation, ETF is profiling and cleansing all the historical data from the legacy computer systems prior to converting into the new system. Much of the profiling is complete and most of the work is now in the data conversion phase.

ETF has engaged ICON technologies, a leading data company focused on public pension systems, to assist with this project

Project Funding – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

The Project funding has been made available through Department's SEG funds with funding advanced through Master Lease. ETF and ICON have updated the contract to cover services for data cleansing, bringing the estimated project cost up to \$4.4M which is still under the original/overall budget.

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS	
Green	On target as planned
Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories

	Green	Yellow	Red
Schedule Status DI is still on track for Rollout 2 scheduled for January 1, 2018. Currently, all data is being delivered on time. We are working on data issues as they are revealed through User Acceptance Testing (UAT). 2017 Annual reconciliation will be taking place in ETF legacy applications. With that, the conversion has been broken up into two deployments. One on 1/1/18 (D1) and the second in April of 2018 (D2). Work has completed -- for the current scope -- for the cutover of R2 D1 and R2 D2.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Budget Status	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Overall project budget including the vendor, ICON, is within the original estimated budget.

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Summarize Any Completed Major Tasks or Project Phases:

All legacy data is being delivered and available for UAT testing. Issues are being addressed as identified from UAT and will also be addressed when end-to-end testing begins.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change. The delay of Rollout 1, and the requirement and complexity of bridging/interfacing to legacy systems has shifted the Rollout 2 go-live to January 1, 2018. This shift in schedule will impact the overall project cost, but we still remain under budget at this time.

Additional Comments or Issues (optional):

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

Work continues on defining the reports needed. Most other work on DI is completed.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.

Project Status Category Guidelines
<p>Yellow – Indicates that the project or phase <u>may be falling behind</u> and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.</p> <p>Red – Indicates that the project or critical tasks <u>have fallen behind</u> schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.</p>
<p>Budget Status</p> <p>Green – Currently on target with project budget.</p> <p>Yellow – Project is over budget by 10 to 25%.</p> <p>Red – Project is over budget by 25% or more.</p>